



SUBCONTRACTOR BUSINESS ASSESSMENT

The following application is used by RGWilliams Construction, Inc. to evaluate the suitability of potential contractors with whom the company will do business. Once all information is provided to RGWilliams Construction, Inc. it will be reviewed and measured against established company standards. It is our policy to verify references listed and obtain the latest Dun & Bradstreet report and/or a credit report from the appropriate agencies. If the applicant is qualified, they are added to the list of approved subcontractors. Approved subcontractors will be eligible to bid on future construction projects at the sole discretion of RGWilliams Construction, Inc.

Applicant Instructions:

1. Complete the enclosed application. Please provide answers to all requested information and attached documents required. Incomplete applications will not be processed.
2. All applications submitted for consideration must be notarized and signed by an officer of the company.
3. Attach a copy of a current certificate of insurance showing limits/types with current effective dates.
4. All completed documentation should be mailed to:

RGWilliams Construction, Inc.
Attention: Tammy White
151 GA Hwy. 98
Homer, GA 30547

If you have any questions, contact the Tammy White at 706-677-1100.



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Date of Application: _____ Dun and Bradstreet #: _____

Name of Firm: _____ Federal I.D. No.: _____

Address: _____ County: _____

City: _____ State: _____ Zip: _____

Phone No.: _____ Fax No.: _____

Contact Person: _____ Title: _____

Email Address _____

Date Business Started: _____ Type of Business Corp. Part. Prop. Sub. "S" Corp

State of Incorporation: _____

Estimator Contact: _____ Phone: _____ Cell Phone: _____ E-mail: _____

Project Manager: _____ Phone: _____ Cell Phone: _____ E-mail: _____

List the trade(s) that your company is interested in bidding.

List the geographical areas in which you work and legally qualified to do business (Attach registration and license numbers, if applicable)

What Trades do You Normally Self Perform? _____

List Four of Your Major Suppliers:

Name: _____ Phone #: _____

Email: _____ Account # _____

Name: _____ Phone #: _____

Email: _____ Account # _____

Name: _____ Phone #: _____

Email: _____ Account # _____

Name: _____ Phone #: _____

Email: _____ Account # _____



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List the Corporate Officers, Partners or Proprietors (if Incorporated, Please indicate Corporate Secretary):

<u>Name</u>	<u>Position</u>	<u>Percent Owned</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any Subsidiaries and/or Affiliates of the Company: (Please add more lines if needed)

<u>Name</u>	<u>Ownership</u>	<u>Type of Business</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has Your Firm or any of its Principals Ever Petitioned for Bankruptcy, Failed in Business, or Caused a Loss to a Surety? Yes No

If Yes, Please Explain: _____

Is Your Firm or any of its Owners/Officers Currently Involved in any Litigation? Yes No

If Yes, Please Explain: _____

Does your Company have any outstanding judgments or claims against it? Yes No

If Yes, Please Explain: _____

Has your Company ever had a claim made against it for improper, delayed, defective or non-compliant work or failure to meet warranty obligations? Yes No

If Yes, Please Explain: _____

Please list any litigation brought against your Company in the past five (5) years asserting that you failed to make payments to anyone.

Name of Your CPA or Accounting Firm: _____

Address: _____

Phone No.: _____ Contact Person: _____

May our Corporate Accounting Personnel Contact your CPA, if Additional Information is Requested? Yes No



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What was the average annual volume of work performed over the past 5 years:

Yr./Vol. _____ Yr./Vol. _____ Yr./Vol. _____
Yr./Vol. _____ Yr. Vol. _____

What is Your Expected Annual Volume Next Year? \$ _____

Name of Your Bank: _____

Phone No.: _____ Contact Person: _____

E-Mail: _____

Current Bonding Companies: (please add more lines if needed)

<u>Name</u>	<u>Address</u>	<u>Coverage Limit</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Is your company a Minority Owned Company? Yes No

If Yes, List what type. _____

Attached Minority Certifications.

- Provide your company's current financial statement. Your financials needs to include: Income statement, Balance sheet, and Cash flow information. (Not required for pre-qualification)
 - Our company _____ will _____ will not provide our company's financial statement if offered a contract.
- List major projects your organization has completed in the past five years, giving the name of the project, owner, contract amount, date of completion. (Include General Contractor and/or Owner contacts with their complete contact information including email address).
- List major construction projects your organization has in progress, giving the name of the project, owner, contract amount percent complete and scheduled completion date.
- List the construction experience and present commitment of the key individuals of your corporation.
- Subcontractors must agree to abide by ICE Laws by verifying the legal working status of their employees and/or sub-contractors and their employees through Form I-9 and its supporting Documentation. (All Wal-Mart projects have this requirement)
 - Our company _____ will _____ will not abide by the ICE Laws.
- Subcontractors must agree to provide copies of the I-9 documentation upon request to RGWilliams Construction, Inc. on all projects having this requirement.
 - Our company _____ will _____ will not provide RGWilliams Construction, Inc. with the above I-9 documentation.



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**IMPORTANT
(Read Carefully)**

The undersigned hereby affirms that all information provided herein is true and complete. Any false or misleading information on this application will be grounds for disqualifying the applicant as an approved subcontractor.

By: _____ Title: _____ Date: _____
(President, Partner or Owner)

State of _____)
County of _____)

I, _____, a Notary Public in and for said county, in the state aforesaid, DO HEREBY CERTIFY THAT _____, personally known to me to be the person whose name is subscribed to the foregoing document, appeared before me this day in person and acknowledged that he signed and delivered the document as his free and voluntary act.

GIVEN under my hand and seal this _____ day of _____ 200__.

(Notary Seal) _____
Notary Public

My commission expires: _____